



Subject:	Request for The use of Ormeau Park
Date:	5 th June 2018
Reporting Officer:	Nigel Grimshaw, Strategic Director of City & Neighbourhood Services
Contact Officer:	Brian McKinley, Events Officer

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	The Committee is asked to note that the Council has received a request from Create Productions LTD to host “Subway Helping Hearts 5k Family Race” at Ormeau Park on Sunday 12 August 2018, 6.30am – 6.00pm. There will be an on-line event registration fee, but some competitors will be required to register on the day of the event. Charity collections will take place during the event. The Event Organisers plan to operate inflatables and a game zone, for participants to avail of after their run. This event has been an annual occurrence in Ormeau Park since 2014.
2.0	Recommendations
2.1	The Committee is asked to: <ul style="list-style-type: none">▪ Approve the ‘Subway Helping Hearts 5k Family Race’ at Ormeau Park on Sunday 12 August 2018, 6.30am – 6.00pm, and all subsequent annual “Subway Helping Hearts

	<p>5k Family Race” events at this location, subject to the completion of the appropriate Event Management Plans and satisfactory terms being agreed by the Director of City & Neighbourhood Services and on the condition that the Event Organiser:</p> <ul style="list-style-type: none"> ▪ Resolve all operational issues to the Council’s satisfaction; ▪ Meet all statutory requirements including Public Liability Insurance cover, Health and Safety, and licensing responsibilities; and ▪ Consult with adjoining public bodies and local communities as necessary.
3.0	Main report
3.1	<p><u>Key Issues</u></p> <ul style="list-style-type: none"> ▪ The Subway Helping Hearts Series has been running in Ormeau Park annually since 2014. All money that is collected through registration and sponsorship helps fund the Heart Research UK Subway Healthy Heart Grants Programme. The money is allocated and spent in the areas where it is raised. ▪ The event will take place throughout the park on the designated paths. There will be an on-line event registration fee, but some competitors will be required to register on the day of the event. It is estimated that there will be 3500 entrants. ▪ Charity collections will take place during the event. ▪ Request for the park to be opened for setup from 6.30am – 1 hour prior to normal opening hours. The Park Manager, Stanton Martin, is happy to facilitate this request. ▪ The Event Organisers plan to provide inflatables and a game zone for participants. ▪ The Event Organiser ensures that the event does not impact on the weekly Junior Park Run that takes place at Ormeau Park. Belfast City Council has provided the Event Organiser with details of this event. ▪ The Event Organiser will be required to submit an Event Management Plan to the Council prior to their event, in a timely manner and undertake the appropriate notifications, as necessary. <p><u>Financial & Resource Implications</u></p> <p>3.2 Any reinstatement work carried out as a result of the event will be paid for by the Event Organiser.</p> <p><u>Equality or Good Relations Implications</u></p> <p>3.3 There are no known implications.</p>
4.0	Appendices – Documents Attached
	None